After Prom Meeting/Minutes

Date: Thursday, 9/4/08
Time: 6:00 pm

Attendance Sheet and Phone # List Pass Around

Date of Prom

- May 2 2009 and After Prom will be held from 11 - 3 am at Red Bird Arena
- Facilities will be available all day Saturday
- Set up time

Web Information - Lora Miller

- Website Active (Newsletter, Committee List)
- Feedback and suggestions
- Request for More Items To Add

Financial Committee - Susan Saunders

- Ending financial report from 2008 After Prom
- Outstanding Bills from 2008 After Prom - amounts and when bills will be paid
- Budget for 2009 After Prom - This will be covered as we cover each committee's report

Audit Committee - Trisha Klass and Sandra Rosenbaum

- Money collection and distribution procedures

Entertainment Committee Report - Beth Tindall-Losada

- Gamma Phi Circus Presentation and Discussion

  Circus events would be held in Horton. ISU circus staff would be responsible for working each station and monitoring safety. Students would sign up for a time slot prior to the after prom event and would need to sign a waiver. 4-5 students at a time could participate in each statio for approximately 20- 30 minutes. Parents would be needed to escort students from the arena to Horton. Station options may include: trapeze, rolling globes, tumbling, trampoline, balancing, juggling, vaulting.UHS students will have an opportunity to give feedback to the committee about whether this is something that should be included at after prom. Estimated cost: 2500.0

- List of suggested entertainment, associated costs, Items currently reserved and dates deposits are needed

  Budgeted amount is higher than last year. Final decision for the Fun on the Run activities will be made at the January meeting.

- Approval of entertainment

Food and Beverage Committee Report - Joan Hill

- Menu

  Pop, water, Mrs. Field's cookies, ice cream, Coffee DePot. Pizza, smoothies & subs will be offered. It was decided not to continue with Dippin Dots this year. Suggestion for a chocolate fountain was given.

- Vendors already reserved and date deposits are needed

Decorations - Cheryl Richards and Geri Stuart

- Theme discussion - Need to work with the Jr student board for selection of theme and date them will be known

Volunteer Committee - Sherry Olson and Susan Schwingle

- Clarification of committee's responsibility –

  This committee will coordinate volunteers for the after prom event only – for volunteers needed prior to the event, contact Judy Hovren

  Please have a list of number of workers needed for each of your areas by the next meeting.

Final Care Packages - Joan Hill (December), Beth Tinsdall-Losada (Spring)

A sophomore parent is needed to be involved with the Spring care package.

Mr. UH Calendar - Patricia Ostazewski

Security and Medical

- Need a committee lead

  Possibly : Marilyn Maffett and Geri Stuart will share the medical portion of this

Publicity - Rebecca Africano

Valentine Cookies Treat Bag - Geri Stuart

Halloween Treat Bags - Marie Blume

Un-Raiser - Jaylene Taubert

- Letter review

- Tracking of $ and volunteers - *$ will be sent to Jaylene or to the school UH After Prom then she will get it to Susan for deposit.*
- Frequency of reminders - *November 1 the due date and reminders end of December, February and April*

Gill Street Bar Fundraiser Event - Jaylene Taubert - *Will have more info in Oct on this event*

Corporate Grants - Jaylene Taubert - *Would like to have another person to help her with this committee.*

- State Farm
- GTE

Script Program - Angie Phelan

- Set up status – *completed and waiting for the final set up of the online pay account. Should be done within the next 2 weeks. Angie will place the orders but needs someone to take care of the distribution to people and students.*
- Procedures *mass mailer and posting on the web site was mentioned to increase sales*
- Distribution procedure *a volunteer is still needed to help with this portion*

Acquisitions - Need a Lead Person

- Need Lead Person
- Jan Render - on committee

Current Fundraisers - Judy Hovren

- Bergner's Community Day Coupon Books For November 15th - $5
  Physically selling at door on 11/7 from 4 - 9pm

- Smoothie King Gift Cards ($5 and $10) profit $1 and $2

- Krispee Kreme Discount Cards - $10 profit $5

- Papa Jon's Discount Cards - $5 (sell period is 8/5 - 9/12) profit $4

- Baker Square Pie Sweet Return Certificates - Discontinued / Refunds on website profit $3.50

- Noodle & Company Bloomington Store - Tuesday, 11/18 from 4 pm - 9 pm profit 20%

- Monical Pizza Community Day - Tuesday 11/11 (all day) profit 20%

- Macy's Community Day Coupon Books For September 20th - $5 profit $5 *These are now available for sale – contact Judy Hovren*

Open Items - Judy Hovren

- List of Jr parent's email address - Judy is working on getting from UH Register
- Mass Mailer procedures
- How to make copies if needed in office *See Judy if you need to make copies*
- Cross Country Concessions (Intercity 9/23, Invitational 10/7, and Conference 10/18) *volunteers needed*
- Selling Programs at IHSA events *Susan Saunders will check on dates*
- Bagging for tips
- Fun After Prom Photos *Marie Blume was suggested as a possible person to do this job*
- Denny's Donuts
- Jewell Shop and Share Program
- Mass mailer

Requesting Help
Bergner's Coupon Books
Macy's Coupon Book
Fundraiser Sale Sheet

- New Idea from Normal West - Chicken Dinner *This idea will be revisited at a later meeting. \Suggestion was made to get help from CAPTAINS*.
- Budget for 2009 After Prom -*.This will be presented and discussed at the October meeting*
- Around the room

An emcee is needed for the evening. Anyone interested should contact Judy Hovren,

Next Meeting - 10/2 at 6:00 Room 302