

# University High School Boosters Meeting

3/7/17

- Agenda:**
- Welcome/Call to Order
  - Officer and Administration Reports – 20 min
    - President (Jennifer Trevarthan)
    - Vice President (Kelli Kiefer)
    - Secretary (Mike Orgler)
    - Treasurer Report (Bob VanPlew)
    - Administration Report (Andrea Markert)
  - Committee Chair Messages & Reports – 20 min
  - Old Business – 10 min
  - New Business – 10 min
  - Adjourn

## Notes

### Call to order/Roll call

Meeting called to order by Mike Orgler at 6:32pm on 3/7/17

### Officer Reports

<b>President</b> Jennifer Trevarthan	<ul style="list-style-type: none"><li>• Welcome!</li><li>• I spoke at the prospective freshmen open house and gave an overview about boosters and what we do for the school.</li><li>• FYI...As Boosters, we do carry an Insurance policy which costs \$700+ annually (due in January)...this is in case of an accident at a Boosters function. Just wanted to make everyone aware and note this for our records, as it was difficult to track this down earlier this year.</li><li>• Again, if you are part of a team, club, group, etc. and your parent booster rep has not joined us for a booster meeting, please reach out to them and let them know when our meetings are and that we invite them to attend.</li><li>• We will get to our fundraising committee in a few minutes....but I do want to give them a big shout out yet again for their efforts. They continue to go out into the community to find lucrative opportunities for our school to raise money for all of our organizations, clubs, teams, etc. They are presented with many opportunities, and are always looking for new ones.</li><li>• It's March...we have 2 meetings left in the school year...Committee chairs, if you haven't done so already please let us know if you will be returning as chair for the 2017/2018 school year and if you are not, please let us know show your replacement will be (let us know if you need help finding a replacement).</li><li>• As always, I want to thank Boosters personally for all you do. This year has been fantastic and has it has run so smoothly. You get all the credit and I can't thank you enough.</li><li>• For those in attendance that are not already part of a committee and would like to get more involved, just send an email to the committee chairperson or the booster board for assistance.</li></ul>
<b>VP</b> Kelli Kiefer	<ul style="list-style-type: none"><li>• <b>Fundraising Reminder:</b> I want to remind everyone who does need help with fundraising for equipment, uniforms, trips, etc. to please reach out to our fundraising dept. so that we can help with your efforts. Sometimes groups have a wonderful idea on their own and we think that is fantastic....we love and support groups fundraising efforts! When we ask groups to contact us first, it is simply to make sure that it is doable and within guidelines, and also to make sure that your fundraiser won't conflict with another groups efforts. Our fundraising committee works with a lot of local businesses and we want to make sure that everyone has equal and fair</li></ul>

	<p>opportunities. For example, a certain group may already be planning the same fundraiser and has had it approved....then another group comes in and doesn't contact boosters and does it on their own, which could conflict with the other group. Also remember that our fundraising chairs have developed relationships with business owners/managers in the community and we want to continue to strengthen those ties and work together in the future. I know this was covered last booster meeting and we went into specifics, but I feel the need to reiterate and go over why we ask all fundraising efforts to go through our committee. It makes everything run smooth and we would also like to assist you in your efforts to promote your fundraiser.</p>
<p><b>Secretary</b> Mike Orgler</p>	<ul style="list-style-type: none"> <li>• Minutes are available on the Boosters website each month (approx. 5-7 days after the mtg).</li> <li>• Be sure to place your name on the sign-in sheet before you leave the meeting.</li> <li>• Committee chairs are asked to send updates prior to the meeting (include "Boosters" in title).</li> </ul>
<p><b>Treasurer</b> Bob VanPlew</p>	<ul style="list-style-type: none"> <li>• See report below.</li> </ul>

### Administration Report (**Andrea Markert - Principal**)

- Finishing up winter sports, plays, etc. and now moving into spring.
- Tonight we have jazz night I hope everyone enjoys.
- Thursday, Adam Larson (nationally known saxophone player) and U-High and Metcalf playing together
- Jeff Hill is leaving...we will be getting more information soon on a replacement.
- Facilities update: There is an alumni who owns a construction company and will be pouring the concrete outdoor pad for free! (this saves us \$20k!)
- Speech/debate team had 14 people qualify for nationals...biggest ever (last year was 12). Huge accomplishment!
- The admissions process is coming up and we'll soon be making decisions.
- We are interviewing band candidates to replace Jason.
- We've interviewed for new chemistry and math teachers...have great candidates...will be announcing soon.
- Question: when is summer school info come out? A: end of March or beginning of April.
- Question: any other renovation info? A: still working through the library flooring...have to make purchases for April 1<sup>st</sup>. Library should be done in the summer also. Will have renovations outside to be done before the next school year starts as well.
- We'll be doing something different with incoming freshman...they will be coming the week before class night to do bowling...then will come back the week later to do class night.

### Committee Reports

<p><b>After-Prom</b> Molly Loeffler – Chair Stacy Barclay – Co-Chair</p>	<ul style="list-style-type: none"> <li>• <b>Purpose:</b> After-Prom provides a safe place for the students to go after the dance.</li> <li>• We are so excited to have:  <p style="text-align: center;"><b>A LUAU JUST FOR U</b>  on Saturday, April 29<sup>th</sup>  11:30pm-3:00am  Location: Redbird Arena</p> </li> <li>• We received a check from Prep Freeze Cook for \$200.89. This brings are total up to \$18,985.56!</li> <li>• All the sub-committee leads met Thursday March 2. There is only 54 days until Prom, and everyone is working hard!</li> <li>• There is so many things going on this year, we are so excited. The theme is A LUAU for U! And with sticking with the theme, you will find a lot of beach attire, beach chairs and even Maui Wowi, smoothies. We are having a hypnotist along with casino games.</li> </ul>
--	---

	<p>We also have the ever popular inflatables from Fun on the Run. We are also bringing back Cash Cab up on the mezzanine level. For every activity the kids participate in, will give them a ticket for prizes. We have over \$500 in gift cards along with Tv's and Apple watches for the big drawing. And of course food is important to the kids, so we have that covered with Buffalo Wild Wings, Queso and chips, Pizza, and palm tree fruit. There will be many snacks and candies available along with Fusion Brew coffee.</p> <ul style="list-style-type: none"> <li>• If you are wanting to help out, Contact Christy Bazan at bazans@msn.com. She will be having a sign up genius form go out towards the end of March. We will also be looking for donations of drinks and some snack foods. Just keep an eye out for that.</li> <li>• Additional logistics: <ul style="list-style-type: none"> <li>➤ The AfterProm registration begins at 11:30pm and kids must be checked in by 12:15am. Once checked-in, they aren't allowed to leave until 3:00am, unless a parent picks them up. When over at 3:00am, students are given a paper that allows them to be on the road past curfew. It has the time they left, so they have to go home.</li> <li>➤ We charge \$20 per person, to help absorb the cost of AfterProm. Last year AfterProm spent over \$12,000. All the registration materials will be online at the end of March. You will need to print out and sign all the necessary paperwork. If a student is bringing a guest from another school, they have to have it approved by the students school and Uhigh. That information will be online also.</li> </ul> </li> <li>• Committee Leads: <ul style="list-style-type: none"> <li>➤ Entertainment Acquisitions - Kalen Rowe</li> <li>➤ Decorations - Allison Ziebarth and Melissa Engel</li> <li>➤ Food and Beverage - Jennifer Patton and Amy Witzig</li> <li>➤ Entertainment - Teri Merna and Jaque Widdel</li> <li>➤ Registration - Donita Sendelbach and Nicole Tennison</li> <li>➤ Volunteers - Christy Bazan and Kelly Honzel</li> <li>➤ Security - Brendan Heffner</li> <li>➤ Fundraising – Dina Schuckman</li> <li>➤ Publicity – Carrie Phillips</li> </ul> </li> </ul>
<p><b>Hospitality (For Dances)</b> Michele Mathieson</p>	<ul style="list-style-type: none"> <li>• <b>Purpose:</b> To provide hospitality to our dances.</li> <li>• Nothing new to report this month.</li> </ul>
<p><b>Directory</b> Tammy Baker</p>	<ul style="list-style-type: none"> <li>• <b>Purpose:</b> To provide a listing of all U-High students &amp; families for reference.</li> <li>• <i>Nothing new reported prior to meeting.</i></li> </ul>
<p><b>Faculty/Staff Appreciation (FSA)</b> Lucy Morkin</p>	<ul style="list-style-type: none"> <li>• <b>Purpose:</b> To provide a meal once a month to the faculty/staff to show our appreciation.</li> <li>• We provided dinner on Wednesday, February 22, 2017 for faculty, staff, and student senate volunteers during Parent/Teacher Conferences. A big "Thank You" to all who helped make this a successful event!</li> <li>• Our next event is a breakfast scheduled for Friday, March 24, 2017.</li> <li>• This is the remaining tentative schedule for FSA Committee events for 2017: <ul style="list-style-type: none"> <li>➤ Friday, March 24 - Breakfast</li> <li>➤ Friday, April 21 - Breakfast</li> <li>➤ Friday, May 19 – Breakfast or Lunch</li> </ul> </li> </ul>
<p><b>Fundraising</b> Janine Rodriguez Aimee Beam Debbie Wolford</p>	<ul style="list-style-type: none"> <li>• <b>Purpose:</b> To organize and coordinate fundraising for all sports, teams and booster programs.</li> <li>• So far this school year, groups have raised over 10,600!!</li> <li>• Boys Swimming hosted a fundraiser at Prep, Freeze and Cook on February 7th and Softball hosted a dine-to-donate at Noodles on February 28th.</li> <li>• Softball and U-Build worked ISU basketball games in February. ISU concession fundraising is winding down with home basketball games coming to an end.</li> <li>• Boys Golf is hosting a dine-to-donate at Potbelly's on Wednesday, March 8th starting</li> </ul>

	<p>at 5pm at the Main Street location only. Come out and support Boys Golf!</p> <ul style="list-style-type: none"> <li>• April 27<sup>th</sup> there is a dine-to-donate for both the boys &amp; girls track team at Moe's (both locations) but you must take your coupon.</li> <li>• Baseball came up with a great idea to have their first annual U-High Baseball Golf Outing on Monday, April 17th beginning at noon. The event takes place at Ironwood Golf Course. The format is 18-hole scramble with prizes available. Donation is \$75 per person or \$260 if registering as a foursome. Proceeds go to U-High baseball teams to purchase new equipment, a pitching machine and uniforms. For more information, go to the U-High web page.</li> <li>• The fundraising committee is eager to hear other groups/team's fundraising ideas/events. Just check with us so we can advertise. Also, we can make sure the event doesn't conflict with other fundraising events.</li> <li>• Please email Janine Rodriguez (J9sac@hotmail.com) if your group would like a fundraising opportunity or if you have any questions.</li> </ul>
<p><b>Hospitality</b> Chris Bray Lisa Heptinstall</p>	<ul style="list-style-type: none"> <li>• <b>Purpose:</b> To provide a welcoming environment for our 3 hosting events: 1) Open house, 2) prospective student open house in February &amp; 3) freshman testing in April.</li> <li>• Nothing new to report this month.</li> <li>• Our next event will be Freshmen Testing on Wednesday, May 3rd</li> </ul>
<p><b>Parent Support Network (PSN)</b> Rod Bray</p>	<ul style="list-style-type: none"> <li>• <b>Purpose:</b> The PSN is parents working with and helping other parents address issues that affect us all by having events on different pertinent topics.</li> <li>• On Wednesday, February 15 at 6:30, the Parent Support Network hosted an event with speaker Amie Majernik. Amie is a License Clinical Professional Counselor. She spoke to the group about teen struggles and techniques for effective communications. We had an estimated 50 people attend at the library and a lot of questions for helping parents understand how to encourage their students.</li> <li>• On Sunday February 26, U-High parents were invited to participate in the documentary, "screenagers, growing up in the digital age". Several U-High parents were in attendance to learn about the psychological and addictive impacts of mobile phones and technology. Setting boundaries for the teenagers and modeling the behavior were two of my key takeaways.</li> <li>• On Wednesday, April 12 at 8:00 p.m., Illinois State University is sponsoring guest speaker John Trautwein, Found of The Will to Live Foundation, Inc. He is a former Major League Baseball pitcher who lost his son Will to suicide in 2010. John will focus on what he learned as a grieving parent who was unaware of the issues that faced his child and still burden millions of teens today. He may be available to come speak to U-High parents / students as well if there is interest.</li> <li>• Andrea is confirming a date for parents to be involved in a "critical incident" activity in April. More to come once details are received.</li> <li>• Let us know if there are any topics or speakers you believe would be beneficial to U-High parents so we can stay connected and encourage our kids.</li> </ul>
<p><b>Spirit-Wear</b> Michelle Wittman</p>	<ul style="list-style-type: none"> <li>• <b>Purpose:</b> The purpose is to sell spirit wear and take proceeds to boosters as well as to promote U-High spirit in the community.</li> <li>• Freshman testing night they will look to sell some spirit-wear.</li> <li>• Looking to get a spring on-line store set up.</li> <li>• Setting sights on incoming freshman t-shirt designs that will be a part of the Acceptance Packet in April for incoming students.</li> </ul>
<p><b>Gold Rush Raffle</b> Christy Bazan Jennifer Pinter</p>	<ul style="list-style-type: none"> <li>• <b>Purpose:</b> To coordinate the raffle which is one of Boosters largest fundraisers.</li> <li>• Drawings are going well every other week.</li> <li>• Tickets for the next two years have been purchased.</li> <li>• We will be getting the mailing prepared to send out later this summer.</li> </ul>
<p><b>Recognition – Good For U Award</b></p>	<ul style="list-style-type: none"> <li>• <b>Purpose:</b> The purpose of the Good for U Award is to recognize a student for contributions made outside of traditional academic and sports accolades. This may include acts of kindness, outstanding effort, resolution of issues, etc. Nominations</li> </ul>

<i>Katy Kraft</i> <i>Beth Sauser</i>	<p>may also be done for teachers &amp; administrators for their contributions.</p> <ul style="list-style-type: none"> <li>The recognition committee is still busy establishing things for the award. We are in process of selecting plaques and getting locker decorations (Locker decoration prototype was approved by Andrea)</li> </ul>
<b>Social Media</b> <i>Gretchen Zaitzeff</i>	<ul style="list-style-type: none"> <li>Nothing new reported.</li> </ul>
<b>Tailgate</b> <i>Tracy Patkunas</i>	<ul style="list-style-type: none"> <li>Nothing new reported.</li> </ul>
<b>Website</b> <i>Jody DeCremer</i>	<ul style="list-style-type: none"> <li>Nothing new reported.</li> </ul>

## Representative Reports

<b>Band</b>	<ul style="list-style-type: none"> <li>Nothing reported.</li> </ul>
<b>Choir</b>	<ul style="list-style-type: none"> <li>Nothing reported.</li> </ul>
<b>Dance</b>	<ul style="list-style-type: none"> <li>Nothing reported.</li> </ul>
<b>Cheer</b>	<ul style="list-style-type: none"> <li>Nothing reported.</li> </ul>
<b>Orchestra</b>	<ul style="list-style-type: none"> <li>Nothing reported.</li> </ul>
<b>Orchesis</b>	<ul style="list-style-type: none"> <li>Nothing reported.</li> </ul>
<b>Speech</b>	<ul style="list-style-type: none"> <li>Will have Trivia Night on May 5<sup>th</sup> for their fundraiser. (Andrea's team won last year!)</li> </ul>
<b>Theater</b>	<ul style="list-style-type: none"> <li>Nothing reported.</li> </ul>
<b>Sports</b>	<ul style="list-style-type: none"> <li>Nothing reported.</li> </ul>

## Old Business

- Grant Updates
  - Girls/Boys soccer:
    - 2 nets have been ordered. These will be installed prior to the spring season.
    - Outstanding request: We're still waiting to hear from ISU Facilities on the need for new tarps to cover the soccer field and protect it.
  - Track/Cross Country requested matching funds; growth in program require new uniforms (55 girls/60+boys) – requesting to gradually increase uniforms. 30 this year/30 next year. Actively doing fundraising to support.
    - Approved 2 matching funds for Track (total \$1000) because they are 2 programs.

## New Business

- Jennifer: I would like to get your thoughts around creating a new committee whose focus is on correspondences (cards, notes, etc.) on behalf of boosters. For instance, when a member of faculty receives accolades we could send a card to say "congratulations" or if we hear about a U-High family or student situation and we want to reach out to them, etc. Thoughts?
  - Feedback: Great idea! We will need to work through the details. Andrea shared that can serve feed us pertinent information that would trigger us sending a communication out.
  - Action – The Booster board will draft up some approaches regarding the types of events we would look to communicate on.
- Next Booster meeting is Tuesday, April 4, 2017.

## Adjourn

Motion to adjourn by Katy Kraft; seconded by Apsara Sorensen; meeting adjourned at 7:12pm.

**Attendees:** *Jennifer Trevarthan, Kelli Kiefer, Bob VanPlew, Mike Orgler, Alauna Akins, Beth Sauser, Michele Wittman, Lea Powell, Apsara Sorensen, Lucy Morkin, Debbi Wolford, Heather Marshall, Narmin Nepomuceno.*

# U-High Boosters Treasurer's Report - February 2017

## Bank Balances Beginning of Month (as of 1/31/17)

Busey Bank	\$ 44,697.51	
Foundation account	\$ 26,234.98	
<b>Total Bank Balances</b>		<b>\$70,932.49</b>

## Receipts:

Wreath Sales	\$ 25.00
--------------	----------

<b>Total Receipts</b>	<b>\$ 25.00</b>
-----------------------	-----------------

## Disbursements:

Checks to Gold Rush Winners	\$ 300.00
Selective Insurance Annual Premium	\$ 839.00
Select Screen Prints	\$ 1,776.00
Wreath Sales	\$ 32.16

<b>Total Disbursements</b>	<b>\$ 2,947.16</b>
----------------------------	--------------------

Net Gain or Loss	<b>\$ (2,922.16)</b>
------------------	----------------------

<b>Total Funds</b>	<b>\$68,010.33</b>
--------------------	--------------------

## Bank Balances End of Month (as of 2/28/17)

Busey Bank	\$ 41,775.35	
Foundation account	\$ 26,234.98	
<b>Total Bank Balances</b>		<b>\$68,010.33</b>

<b><u>Beginning of School Year:</u></b>	
<b><u>Beginning Balance (Busey) 8/1/2016</u></b>	\$ 28,402.28
<b><u>Foundation Account</u></b>	\$ -
<b><u>After Prom Account</u></b>	\$ -
<b><u>TOTAL BALANCE</u></b>	<b>\$ 28,402.28</b>
<b><u>Proposed Budget NET</u></b>	<b>\$ (4,730.00)</b>
<b><u>Budgeted Start-up left over for 2017-18</u></b>	<b>\$ 23,672.28</b>

<b><u>End of month (2/28/2017):</u></b>	
<b><u>Busey:</u></b>	\$ 41,775.35
<b><u>Foundation Account:</u></b>	\$ 26,234.98
<b><u>After Prom Account:</u></b>	\$ -
<b><u>TOTAL BALANCE</u></b>	<b>\$ 68,010.33</b>