

University High School Boosters

Meeting Agenda

9/6/16

- Agenda:**
- (Refreshments/door prizes prior to the meeting)
 - Call to Order – 1 min
 - Welcome – 1 min
 - Booster Board Introductions (share a brief 1-minute personal bio) – 5 min
 - Showcase the Updated Booster Website – 5 min
 - Officer and Administration Reports – 20 min
 - President (Jennifer Trevarthan)
 - Vice President (Kelli Weiland)
 - Secretary (Mike Orgler)
 - Treasurer Report (Bob VanPlew)
 - Administration Report (Andrea Markert)
 - Committee Chair/Member Introductions & Reports (share a brief personal bio and provide a brief overview of your committee) – 30 min
 - Old Business – 10 min
 - New Business – 10 min
 - Adjourn

Notes

Call to order/Roll call

Meeting called to order by Mike Orgler at 6:39pm on 9/6/16

Booster Board Introductions

- Jennifer Trevarthan (President): This is my 7th year at U-High. I have a daughter that graduated from U-High (class of 2014) and I have a daughter (Ava) that is sophomore and a son (Adam) that is a junior.
- Kelli Weiland (Vice-President): I have a daughter (Jayda Kiefer) who is a sophomore this year. Last year I was part of the Fundraising Committee and am now proud to serve on the Board.
- Bob VanPlew (Treasurer): I have a junior at U-High (Lauren) that plays Tennis and Softball. I also have a freshman (Michael) that plays Soccer.
- Mike Orgler (Secretary): This is my 3rd year at U-High and first on the Booster Board. I have a son (Tyler) who is a junior and plays Golf & Baseball.

Showcase the Updated Booster Website

- The Booster website was recently updated. To get to the Booster page, go to the main U-High web page and click on the Parents tab and then click on Boosters.
- There is key info on the main page. There is a list of meeting dates that will also be updated with the minutes from each meeting. There is also contacts as well as other pertinent information
- There is a Booster Events tab that
- Other tabs highlight the more prominent committees such as After-prom and the Parent Support Network.

Officer Reports

President Jennifer Trevathan	<ul style="list-style-type: none">• Welcome to the great crowd we have here tonight. We encourage this level of participation in the Booster meetings and events ahead.• The amount raised from our pillar donations is already at \$8,806. (exceeded last year!).• We would like to put out another mailing with pillar info in a few months as well.• Please volunteer for any committees that you are interested in...just send an email to the committee chair people listed below if you are willing to help out!• Looking forward to a great year!
VP Kelli Weiland	<ul style="list-style-type: none">• Welcome. Looking forward to a great year!• Booster website updates have been done. If anyone has any suggestions or see further updates needed to the website, please let a member of the board know.• Wreaths for Christmas will be done again. It will start earlier this year to hopefully get the word out sooner and sell more. It's simple to do and they're good quality. More info coming soon.
Secretary Mike Orgler	<ul style="list-style-type: none">• Minutes are available on the Boosters website each month (approx. 5 days after each meeting).• Be sure to register on the sign in sheet when you come to a meeting.• Committee chairs are asked to send updates prior to the meeting (include "Boosters" in title).
Treasurer Bob VanPlew	<ul style="list-style-type: none">• See report below (Note: This month there is not a balance showing in the Foundation account or the After Prom account – those will be included next month).

Administration Report (*Andrea Markert - Principal*)

- Tryouts for 1st play has occurred, our band has been in their 1st parade already and sports are in full force.
- Clubs are just starting to get going. Newer clubs will get going in the next 3-4 weeks.
- Big thing coming up is homecoming...a lot of stress on the students...but a fun stress! That is a big week of "spirit". Everyone dresses up during the week. Powder puff game, homecoming assembly and other fun things are planned that week along with of course the football game and dance.
- Dances – have 5 dances a year. Back to school dance already occurred. There is also, Homecoming, Blacklight, Class night and Prom. The administration is seriously considering doing random breathalyzer testing at dances (completely random) because we think alcohol is becoming more of an issue. If they suspect someone is drinking it won't be random...they will ask them to take it.
 - Question: Have we informed students about the implications of drinking? Answer: Yes...the Administration has addressed it with all the students (discussed at the opening day assembly).
 - Question: Can students bring a date from another school? Answer: Only for Homecoming & Prom...and there are forms that have to be filled out for official approval.
 - Question: Can we replace the Blacklight dance with a Sadie Hawkins dance? Answer: It is brought up every year to the Student Senate but that option has not been chosen.
 - Q: Is there an opportunity to do a dance + game night (for those that don't like to dance?). Answer: We do have separate game nights (outside of the dances), but right now that will not be part of the dances.
- Question: What updates are happening at the school? Answer: There are new library chairs and other things added that were found at surplus. We're getting some new flooring for the library (but are subject to ISU services for that job to get done – in progress). We have some renderings for updates to the outside of the school we are reviewing. We're also doing the floor in the main office (to address the chemistry lab leaks!).

Committee Reports

<p>After-Prom Molly Loeffler – Chair Stacy Barclay – Co-Chair</p>	<ul style="list-style-type: none"> • Purpose of After-Prom is to provide a safe place for the kids to go after the dance. • After-Prom will be Saturday April 29th from 11:30pm-3:00am at Redbird Arena • First official meeting is September 6th at 5:30 in the Lincoln Room. • Committee members for 2017 Prom: <ul style="list-style-type: none"> ➤ Co-Chairs for After Prom: Molly Loeffler and Stacy Barclay ➤ Entertainment Acquisitions - Kalen Rowe ➤ Decorations - Allison Ziebarth and Melissa Engel ➤ Food and Beverage - Jennifer Patton and Amy Witzig ➤ Entertainment - Teri Merna and Jaque Widdel ➤ Registration - Donita Sendelbach and Nicole Tennison ➤ Volunteers - Christy Bazan and Kelly Honzel ➤ Security - Brendan Heffner ➤ Fundraising – <i>To be announced</i> ➤ Publicity – <i>To be announced</i> • We have already held 2 fundraisers. <ol style="list-style-type: none"> 1. First we sold “Bling” t-shirts at registration and made a profit of \$418. 2. Then on Saturday August 27 we held the Pancake Breakfast at Applebee’s from 8-10am. Thus far we have made \$1113.00, with a check outstanding. Thank you to all that came out and helped support After Prom! • Next fundraiser will be the “UnRaiser”, look for your letters in the mail in late October
<p>Hospitality (For Dances) Michele Mathieson</p>	<ul style="list-style-type: none"> • Purpose of this committee is to provide hospitality to our dances • Requests will be sent via sign up genius before the dances. • Suggested the change in name from Chaperones to Hospitality as it fits better. • If you can help, get on mailing list to provide cookies, napkins, etc. Contact Michele. • Refreshments were supplied by parents for Back to School Dance – Thank You! • Next ask will be for the Homecoming dance.
<p>Directory Tammy Baker</p>	<ul style="list-style-type: none"> • Nothing reported
<p>Faculty/Staff Appreciation Lucy Morkin</p>	<ul style="list-style-type: none"> • The purpose of this committee is to provide a meal once a month to the faculty/staff to show our appreciation. • Will use sign up genius for needs. Please contact us if you’d like to be on mailing list. • 1st breakfast is Friday, September 16th. • When signing up to bring stuff in, please put in the comments where you are going to deliver it and when you are bringing it in, or portion sizes you are bringing in, etc. This helps the people that are receiving it. Thanks! • The following is a schedule for FSA Committee events for the 2016-2017 school year <ul style="list-style-type: none"> ➤ Friday, September 16 – Breakfast ➤ Wednesday, October 5 – Dinner during Parent/Teacher Conferences ➤ Friday, November 11 - Breakfast ➤ Friday, January 27 - Breakfast ➤ Wednesday, February 22 – Dinner for Parent/Teacher Conferences ➤ Friday, March 24 - Breakfast ➤ Friday, April 21 - Breakfast ➤ Friday, May 19 – Breakfast or Lunch
<p>Fundraising Janine Rodriguez Aimee Beam</p>	<ul style="list-style-type: none"> • The purpose of this committee is to organize and coordinate fundraising for all sports team and booster items. (only some minor exceptions). • Reason we coordinate fundraising is because if different groups reach out to an organization then we don’t want to hit them all at once. If you come to the committee we can help you out. We are under some different guidelines with ISU...there are

	<p>certain activities that they don't allow so this also helps us stay in compliance.</p> <ul style="list-style-type: none"> • We try to work with local and online businesses to book events. • Examples of fundraising events: <ul style="list-style-type: none"> ➤ Work ISU concessions (football and basketball). ➤ Boys soccer has a dine-to-donate at Orange Leaf ➤ Girls swim is working the Sept 9 concessions for the 1st home game this Friday. • The Booster website (Booster Events tab) will highlight the different fundraising events going on that you can participate in. • Last year we raised over \$15,500!!! • Food for teams is not something to raise money for...cannot use school funds to pay for food. Can't raise money for the end of year banquets either. • Question: Do proceeds get split only for families/students that volunteer for the event? Answer: No...those event would be for the whole team/group. • Request: <i>We are looking for someone to work the homecoming concession stand.</i> • We have more new & fun ideas coming up...come to Boosters next month to find out!
<p>Hospitality Chris Bray Lisa Heptinstall</p>	<ul style="list-style-type: none"> • Purpose is to provide a welcoming environment for our 3 hosting events, which are the Open house, prospective student open house (February), freshman testing (April) • Use the signup genius...please let them know if they want to join the list of volunteers. • We will be serving in the library on Wed, Sept. 7, at the Open House. We plan to serve cookies, lemonade, and water to the parents. Parents will provide all food, drinks, and paper products, and volunteer to serve.
<p>Parent Support Network Rod Bray</p>	<ul style="list-style-type: none"> • The PSN is parents working with and helping other parents working on issues that affects us all. We have events on different pertinent topics. Last year we had 4-5 programs that were well attended. • Ideas come from parents (i.e. social media, mental health, drugs, college prep, etc.) • Rod is requesting thoughts other topics: bullying, body image, social media, are some suggestions as of now. Please share your thoughts! • The PSN met on 9/1/16, brainstorming on topics to cover for the year. This fall we will focus on college prep events and in the spring focus on health and well-being issues. • 1st event is Monday, Sep. 12 at 6:30 in the U-High Library it is a college prep program. Given by parents who have done this and help them be competitive to get into college. • The 2nd event will be late Sep/Oct and is focused on prepping kids for college who are interested in athletics. (qualification process for being an athlete in college).
<p>SpiritWear Michelle Wittman</p>	<ul style="list-style-type: none"> • The purpose is to sell spirit wear and take proceeds to boosters as well as to promote U-High spirit in the community. • We do some cash & carry at home football games and also do online sales, which allows us to manage the cost better as well as the inventory. • Will not be at back to school night (not as much interest) • Will have a Fall sale. Had great success at registration (will distribute Friday night 9/9).
<p>Raffle Christy Bazan Jennifer Pinter</p>	<ul style="list-style-type: none"> • Income to date @10,580 • Drawings begin September 9, 2016 • Still receiving in tickets. • Now up to date with our raffle license and bond policy. • Items for discussion as we move forward: <ul style="list-style-type: none"> ➤ Incentive gift – Had great success with the bags. ➤ Need to purchase raffle tickets for next year (considering changing the amount drawn each week to help offset cost of the raffle) ➤ Insurance/license - Now up to date with our raffle license and bond policy. ➤ Distribution
<p>Recognition Andy Wittman</p>	<ul style="list-style-type: none"> • Purpose is to recognize students in our school that may not normally get recognized • If interested in helping out, please reach out to us as we need help! <ul style="list-style-type: none"> ○ Katie Kraft volunteered.

Social Media <i>Gretchen Zaitzeff</i>	<ul style="list-style-type: none"> • Nothing reported
Tailgate <i>Tracy Patkunas</i>	<ul style="list-style-type: none"> • We will be doing Avanti's again for the tailgate and details will be provided in the next 2 weeks. A signup genius will be going out soon.
Website <i>Jody DeCremer</i>	<ul style="list-style-type: none"> • Nothing reported

Old Business

- We love to help every aspect of school...we match grants, we match funds, etc. We want reps to know what fundraising opportunities are available and encourage their participation in our meetings.
- Discuss our continued efforts to raise money to spruce up the outside entrances to our school. We donated \$10,000 last year and would love to be able to make another sizeable donation again this year.
- We donated a lot of funds for the Music room in the past and many other great things such as provided money for impact testing, Entrance rugs, band uniforms, camera for yearbook, gym remodel, weight room, etc.
- Last year donated money for an ice machine. Also gave money to replace flooring in the library (coming soon).

New Business

- We have grant requests from Girls/boys soccer
 - Hayley Sefton (Girls Soccer Coach) – Hayley presented their request:
 - Tarps: Have had problems with the field and have to be really careful playing when the field gets wet to not tear it up. Don't have money for ISU to repair the field. Asking for funds for the tarps to cover the field and protect it...more the areas that seem to collect the water. 4 tarps with shipping & handling is \$5900. Will talk to facilities about storing them. (No decision now)
 - Tonight's Request: New Nets. They are for ball stop nets. Not much room between our goals and outside properties. The net is 20 feet. Requesting a grant for 2 nets (both sides): \$530.70.
 - Decision: We show that soccer teams have not come to Boosters for a long time and also show that you have been self-sufficient. Approval was given for this request.
- We have grant requests from Girls/Boys basketball:
 - Coaches: Laura Sellers and Andrew McDowell
 - Request is for a Teaching tool called the Dr. Dish shooting machine. Can set it up around the basket and has a machine that will pass the ball to the players. It's hard for athletes that want to do their own work in the gym to be productive. Players have been asking about this for a year.
 - Not asking for all of the cost but rather \$1200 (\$600 for girls, \$600 for boys).
 - Not eligible for matching funds at this point in time (matching funds given in recent past years).
 - Christy Bazan motioned to approve and the full amount of \$1200 was granted.
- Insight: During any 3 year period, anyone can request matching funds of \$500. Grants are separate. Other needs can also come up as circumstances arise (i.e. a torn net for soccer). Another example is if orchestra needs a cello. Grants can be asked for as often as needed (may not be granted). Take into consideration safety issues.

Adjourn

Motion to adjourn by Doug Gillam; seconded by Bob VanPlew; meeting adjourned at 7:59pm.

Attendees: Jennifer Trevarthan, Kelli Weiland, Bob VanPlew, Mike Orgler, Andrea Markert, Ami Hileman, DiAnn Naden, Do Yong Park, Doug Gillam, Debbi Wolford, Stephanie Bowers, Diana Sawhney, Beth Hatt, Lisa Heptinstall, Janine Rodriguez, Andra Anderson, Katrina Alvarado, Jerry Palumbo, Michelle Wittman, Julie Murphy, Ashish Sawhney, Beth Sauser, Stacy Barclay, Lucy Morkin, Susan Kullman, Jane Scott, Chuck Fudge, Michelle Hardman, Carrie Phillips, Kelly Stogner, Christy Bazan, Kelly Hanzel, Janice Cooper, Teedra Wilson, Kentrica Coleman, Michael Griffin, Kevin Lighty, Jennifer Patton, Chris Bray, Rod Bray, Isaac Atkins, Alauna Atkins, Andrew McDowell, Lisa Mestinsell, Deanne Colledge, Apsara Sorensen, Dianne Siverly, Rebecca Africano, Dina Schuckman, Jodie Slothower, Kerry Parker, Maura Toro-Morn, Frank Morn, John Arbogast, Gary Tongate, Collette Fung, Franklin Fung, Sarah Ray, Aimee Beam

U-High Boosters Treasurer's Report - August 2016

Bank Balances Beginning of Month (as of 8/1/2016)

Busey Bank	\$ 28,402.28	
Foundation account	\$ -	
Total Bank Balances		\$28,402.28

Receipts:

Olive Garden	\$ 1,000.00
Gold Rush	\$ 10,580.00
Spirit Wear	\$ 3,560.40

Total Receipts **\$ 15,140.40**

Disbursements:

Bank Charges	\$ 100.20
Postage	\$ 422.13
Clemens and Associates-Bond Renewal	\$ 200.00
McLean County Raffle License	\$ 25.00

Total Disbursements **\$ 747.33** **\$42,795.35**

Net Gain or Loss **\$ 14,393.07**

Total Funds

Bank Balances End of Month (as of 8/31/16)

Busey Bank	\$ 42,795.35	\$42,795.35
Foundation account	\$ -	

Total Bank Balances

<u>Beginning of School Year:</u>	
	\$
<u>Beginning Balance (Busey) 8/1/2016</u>	28,402.28
	\$
<u>Foundation Account</u>	-
	\$
<u>After Prom Account</u>	-
	\$
<u>TOTAL BALANCE</u>	28,402.28
	\$
<u>Proposed Budget NET</u>	(4,730.00)
<u>Budgeted Start-up left over for 2017-</u>	\$
<u>18</u>	23,672.28

<u>End of month (8/31/2016):</u>	
<u>Busey:</u>	\$ 42,795.35
<u>Foundation</u>	
<u>Account:</u>	\$ -
<u>After Prom</u>	
<u>Account:</u>	\$ -
<u>TOTAL BALANCE</u>	\$ 42,795.35