

# Citizen's Advisory Committee

## U-HIGH ISU Metcalf

---

Meeting Minutes

January 13, 2009

University High Library

7:00 – 8:45

---

**ATTENDANCE:** Dr. Robert Dean, Jeff Feid, Judi Doubet, Michelle Hardman, Eric Ruud, Jim Kurz, Heather Marshall, Valerie Wilder, Jon Tuttle, Ken Fansler, Jeff Hill & Wes Matjeka.

The Meeting was called to order by Jeff Feid at 7:00 p.m.

### INTRODUCTIONS & ACKNOWLEDGEMENT OF VISITORS:

Introduction of Wes Matjeka, Metcalf Technology Coordinator and Jim Kurz, U-High Technology Coordinator. They reviewed next year's technology plan for the laboratory schools.

### READING OF & CALL FOR APPROVAL OR AMENDMENT OF MINUTES OF PRIOR REGULAR MTG:

The January meeting minutes were reviewed and approved.

### TECHNOLOGY PRESENTATION:

[2006-2009 Technology Plan Results](#) (on left side of Web page, under "Survey Results")

[The 2009 Laboratory Schools Technology Integration Plan.](#)

**Monitor Progress and Continue Enhancements:** Reviews with teachers several times a semester to continue to analyze and develop technology uses.

**Administrative Support:** There is strong support for the laptop initiative and other technology initiatives from administrators at both schools.

**Integrating Technology in Classrooms:** Each teaching plan includes a technology planning area.

**Textbooks:** Some classes have eliminated or reduced the number of textbooks. In some cases, teachers are using a combination of textbooks and laptops.

**Input:** The technology administrators are looking for feedback regarding next year's plan from the CAC committee. Ken Fansler was selected to review the technology plan and provide feedback.

**Technology Security/Safety:** Jim Kurz was asked to explain the lab schools' approach to internet safety. He responded that the Lab schools have chosen a multi-pronged approach to protect students from the major identified threats arising from technology, including on-line predators and bullying, sexting and the sharing of personal information on-line. Teachers work with all incoming students on internet safety and protocol during the first three weeks of school, on topics including on-line plagiarism, piracy and the acceptable use policy. Mr. Kurz said that at staff meetings efforts were made to help teachers become better aware of current technology risks. He also said that all student computers have Classroom Spy installed, and both teachers and office staff monitor student computer screens throughout the school day. The schools will continue to focus their efforts on educating students and parents in an effort to prevent abuses of computer and network privileges in the lab schools.

**Laptop Ownership:** Currently, the schools purchase the laptops for use in the classrooms. The schools continue to review the option for student owned laptops as they continue to explore issues related to the security of computers, use in unsupervised areas, and unauthorized software. It is also very important to teachers and students that laptops always be available and ready for use in the classrooms.

As laptop technology continues to change and as prices drop, there will undoubtedly be more interest in a student owned option.

## **REVIEW OF COMMITTEES:**

- Legislative Forum:** On Hold until we receive a better indication of the spring legislative agenda. We will continue to keep communication lines open with our legislative representatives.
- Those Who Excel:** Applications were prepared for sub-committee review. A subcommittee will review the applications. Nominees will be announced in February.
- Fundraising:** U-High continues to raise funds for Stroud Auditorium through the seat campaign. Seats sell for \$500 each. A plaque honoring the donor will be added to each seat in the auditorium for every \$500 donated. Contact Gail Lamb, the Development Director for the College of Education and the Laboratory Schools ([galamb@ilstu.edu](mailto:galamb@ilstu.edu)) for questions in regards to the campaign.

## **REPORT FROM ADMINISTRATIVE REPRESENTATIVE – DR. ROBERT DEAN:**

### **Foreign Language Changes for 2010:**

Students entering U-High can now earn credit for foreign language classes taken at the middle school. Students must meet the following criteria to earn credit for Spanish I or French I:

- A grade of C or better in middle school / junior high
- A score of 70% or better on the proficiency exam (to be administered on the same day as the EXPLORE test)
- A positive recommendation from the middle school/junior high School foreign language teacher

A pilot version of the proficiency exam will be administered to current U-High students enrolled in Spanish I and French I at the end of April to make sure that the test questions are valid. It will be a 30-minute exam, the same length as the EXPLORE test.

In addition, to gaining the additional credit, which formally recognizes the time spent studying foreign language in the middle school, students will be able to complete four years of foreign language by the end of their junior year, thus opening a slot in their senior schedule.

Other changes:

Foreign language will initially be offered at the fifth grade level with students being offered a nine-week exploratory experience in both French and Spanish. They will then make a choice to study one or the other for grades six through eight.

- Budget Information:** Review an article in Education Week: “Budget Pain Dampening K-12 Efforts.” As long as there are no significant reductions in General State Aid, the Laboratory Schools will be able to meet their FY10 obligations.

### **Dr. Dean’s Vietnam/ Cambodia Education Tour:**

Dr. Dean shared a slide show of his trip to Vietnam and Cambodia. He, along with 12 other ASCD members (Association for Curriculum and Supervision Development), were invited to participate in the People to People Ambassador Program. President Eisenhower launched this program in 1956 for the purpose of “promoting peace through understanding.” The U.S. delegation visited with other educators in both countries and enjoyed many cultural enriching opportunities.

**Adjournment:** Meeting adjourned at 8:45 p.m. The next meeting is scheduled for March 17, 2009.