

# Citizen's Advisory Committee

## U-HIGH ISU Metcalf

*Meeting Minutes*

*March 18, 2008*

*Metcalf Lab School*

*7:00 – 8:45*

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**ATTENDANCE:** Dr. Robert Dean, Eric Ruud, Jim Kurz, Lois Morrow, Judi Doubet, Ken Fansler, Rebecca Houtsma, Michelle Hardman

The Meeting was called to order by Robert Dean at 7:00 p.m.

### **READING OF & CALL FOR APPROVAL OR AMENDMENT OF MINUTES OF PRIOR REGULAR MTG:**

The January Meeting minutes were reviewed and approved.

### **INTRODUCTIONS & ACKNOWLEDGEMENT OF VISITORS:**

Jim Kurtz – University High School Technology was introduced and updated the group on the U-High Laptop Initiative and the 2<sup>nd</sup> student laptop survey.

Robert/Jim handed out a Laptop Initiative overview. This document outlines:

- By the Numbers: current equipment numbers, locations and use
- Outline of Teaching with Technology Tools
- Integration of tablets into the classrooms
- Training tomorrow's teachers – enhanced trained for ISU education students
- Laptop Initiative Future Plans
  - o Adding new Freshman laptop room (Summer '08)
  - o Converting two existing wired labs into laptop classrooms; one for freshmen and one for English
  - o Adding a partial science laptop lab (Spring '08)

Foreign language classes have done very well with the laptops.

- record listening exercises
- utilize the comic life program

We have received good support for infrastructure for ISU.

Note: It was asked if there are concerns for students/parents at home if there Microsoft version is older than the current version used at the high school. Jim stated that all documents are saved in MS 2003, so there is no concern.

### **REVIEW OF COMMITTEES:**

**Those Who Excel:** Laurel Schumacher was selected as the 2007-2008 representative. All documents are due to Lois Morrow by April 1<sup>st</sup>.

**Legislative Forum:** No Updates.

**Safety:** Next Tabletop Exercise: Administration and Emergency personnel will work through a prepared exercise. Keith Garren, former ISU Security, will be leading the exercise. He provides his services as a volunteer.

**REPORT FROM ADMINISTRATIVE REPRESENTATIVE – DR. ROBERT DEAN:**

**Faculty Salary Study:** The study is complete and the exact increases are being determined. All salary dollars are in the permanent budget for the laboratory schools. Determinations take into considerations Unit 5 individual salary averages.

**TMS Upgrades:** Metcalf Physical Security Upgrades and Moves are continuing. Walls have been placed. The next steps include adding wiring and programming the system.

**Metcalf Technology Review:** Mr. Culbertson and Mr. Dearing are reviewing the Metcalf offerings in lieu of Tony Huchel's retirement. More information will be shared as the review is completed.

**Metcalf Pre-school Program:** The updated preschool program will include two classes of pre-kindergarten students. There will be a morning and an afternoon class, both meeting 5 days per week. The 3 year old class will be eliminated. Metcalf looks forward to providing an excellent pre-kindergarten program.

**Faculty Changes for the 2008-2009 school year:**

**Retirements include:**

- Marilyn Blank (Preschool)
- Tony Huchel (TMS – Technology)
- Sue Stroyan (TMS – 2<sup>nd</sup> Grade)
- Cornell (U-High)
- Gault (U-High)

**Other Teacher Not Returning:**

- Marinda Cvelbar (TMS – Home Ec.)
- Chris Kozik (TMS/U-High – Technology Services)
- Mr. Kinsella (U-High)

**One Year Materinty Leave**

- Lucinda Miller (TMS – Language Arts)

**Adjournment:** Meeting adjourned at 8:45 p.m. The next meeting will be scheduled through email.