

# Citizen's Advisory Committee

## *U-HIGH ISU Metcalf*

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*Meeting Minutes*

*May 08, 2007*

*University High Library*

*7:00 – 8:45*

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**ATTENDANCE:** Dr. Robert Dean, Allison Geyer, Lois Morrow, Rita Fisher, Michelle Hardman, Eric Ruud, Kevin Eack, Cathy Heissler, and Jeff Feid.

The Meeting was called to order by Dr. Dean at 7:00 p.m.

**INTRODUCTIONS &  
ACKNOWLEDGEMENT  
OF VISITORS:**

There were no visitors present at the meeting.

**READING OF & CALL FOR APPROVAL OR AMENDMENT OF MINUTES OF PRIOR REGULAR MTG:**

The March Meeting minutes were reviewed and approved.

**REVIEW OF COMMITTEES:**

**Legislative Forum:** No report at this time.

Due to current legislation, some gridlock is expected. We will continue to monitor legislative issues that might have an impact upon the laboratory schools.

**Those Who Excel:** The nomination packets for Mike Troll and Lois Morrow were turned in on April 1st. Results are generally communicated to schools in the fall of the following school year.

**Fundraising:** 275 of the 750 Stroud Auditorium seats have been purchased. Seats can be purchased by individuals or by groups. For more information, please visit the U-High website.

The Booster Club is considering donating funds to the Stroud Auditorium Project. They will make final decisions once the project has a specific timeline.

There was some discussion about using Braden Auditorium for some of U-High's major performances (concerts, plays, etc) in order to provide a more professional setting for the participants and audiences. For theatrical performances, it would be difficult to reserve Braden for multiple days to accommodate set construction, rehearsals, etc. Concerts seemed to be a more viable option, although teachers and students may prefer to stay at U-High. This option will be reviewed on a case-by-case basis.

Some concern about the lack of progress with the Stroud Auditorium project was expressed. State capital renewal dollars, the major funding source for this project, have not been allocated for the last several years. Neither ISU nor U-High has control over these funds. However, we do control our fundraising efforts and are working hard to raise as much as we can to support this project. The Thomas Metcalf PTO has offered to share their booth space at the Sugar Creek Arts festival with the Boosters to help advertise the Seat Campaign. The cost of the entire project is over one million dollars.

**School Safety:** Thomas Metcalf School will be acquiring the entire first floor of Fairchild Hall. This will be in exchange for Metcalf space on the third floor of Fairchild Hall. This was an important step in moving the Metcalf plan for classroom consolidation forward.

The architecture firm of Middleton Associates has been chosen to proceed with the project. They will be addressing the following needs in their planning:

1. Adding security walls to separate Metcalf space from other space.
2. Relocating the library to the 1st floor under the current library space.
3. Relocating the 7<sup>th</sup> & 8<sup>th</sup> grade classrooms to the current library space
4. Renovating and rearranging classrooms as needed

The plans are being designed to help provide the best possible educational environment for our students while providing an effective security system that works in our unique environment.

Some security items will be addressed starting in July. All locks on the interior doors will be upgraded in both Metcalf and U-high to accommodate lock-downs.

U-High's Electronic Door System installation is also tentatively scheduled for completion this summer. This system will be used as a pilot project for ISU and most likely will utilize badge cards similar to the ISU student/faculty cards currently in use on campus.

The progress on the security projects is very encouraging. ISU has been very supportive of our efforts to create a secure educational environment for our students and families.

Information will be communicated to all families in order to familiarize them with the changes.

## **REPORT FROM ADMINISTRATIVE REPRESENTATIVE – DR. ROBERT DEAN:**

### **Emergency Notification System:**

Our administration has been reviewing the need for an Emergency Notification System for use in emergency situations.

ISU has begun developing an Emergency Notification System and has offered to include the laboratory schools in their planning.

We will work with ISU to create a comprehensive plan.

A Tabletop Security exercise including ISU departments, U-High reps, and Metcalf Reps will take place on June 5th.

### **Faculty Searches:**

#### **University High School:**

The following positions have been filled:

Mathematics Teacher (Ms. Michelle Brucker)  
Two Counselors (Ms. Courtney Adkins & Mrs. Karen Volouche)  
One Physical Education Teacher (Mr. Eric Lyons)

Still searching for one P.E. teacher.

#### **Thomas Metcalf School:**

We have filled the following positions:

4th Grade Math/Science Teacher (Dr. Michelle Mueller)  
5th/6th Grade Science Teacher (Mr. Alex Kashner)  
Physical Education Teacher (Mrs. Kim Walker-Smith)

Still searching for a music teacher and a consumer science teacher.

### **Other:**

The Junior Gamma Phi Circus program will continue.

There was some discussion about the Pantagraph article that announced ISU teacher education students would be spending a full year in the Unit 5 high schools. This extended student teaching experience (commonly referred to as a Professional Development School model or PDS) was piloted in the lab schools and has been very successful.

There was concern that this may take away from the need for these programs in the lab schools. Dr. Dean assured the group that in fact, this might increase the value of the lab schools as their niche has long been providing clinical experiences. As other schools opt out of this important work, the lab schools may have to do more of it. Our schools provide 30% of all clinical hours and by way of comparison, it takes nearly 500 other schools and agencies to complete the remaining 70 percent.

**2005-2006 U-High  
PSAE Results:**

The test scores for last year's 11th graders have been received.  
The following is a summary of the results:

Reading: 90% of students Meet or Exceed Standards  
Mathematics: 88% of students Meet or Exceed Standards  
Science: 87% of students Meet or Exceed Standards

This is a good validation of the academic success that U-High is known for.

**End of the Year Dates:**

U-High Class Night	May 17
U-High Graduation	May 25
Pioneer Golf Open	June 9
Metcalf Graduation	May 23
Last Day of School	May 29

More information is available for these events on the U-high and Metcalf Websites.

**Metcalf PTO News:** Michelle Hardman announced that the school had added the following items:

A 40 ft. x 10ft climbing wall was added to the small gymnasium with help from a major grant from the Fell Foundation. The wall will be dedicated to our Circus Ringmaster, Dr. Tom Romance on May 25. A plaque will be added to the wall to honor his service to circus, the Fell Foundation, the Metcalf PTO and our 150th celebration.

Three new entry rugs were added to the front foyer. The large 10ft. x 12ft rug was a PTO grant/gift to the school for the 2006-2007 school year. The 2 smaller 4ft x 6ft rugs were gifts from the class of 2006 and the class of 2007.

Six new cafeteria tables have been installed in the elementary lunchroom. These were also a grant/gift from the PTO.

**U-High Booster News:** The Boosters had a great year and are thankful for the support of the U-High families.

The Boosters have purchased a new sign for the High School which will feature an electronic messaging system. This will be a wonderful way to welcome families and guests to our school and show U-High pride. The sign will be Green and Yellow to match the U-High colors.

**Announcements:** Rita Fisher announced that the Metcalf Scholastic Bowl teamed place 2nd at State. This is follow up to the 1st place finish last year! Rita Fisher and Fred Basolo have done an outstanding job of coaching our scholastic bowl team. This was Rita's last year.

**Review Candidates  
for CAC Vacancy:**

One 3 year term was available for this year's election. We had a strong group of candidates apply and we thank them for their genuine interest in working to enhance the educational experience at our laboratory schools.

We welcome Michelle Hardman to the CAC.

**Adjournment:** Meeting adjourned at 8:45 p.m. The next meeting is scheduled for September.