



U-HIGH

Metcalf

Meeting Minutes

September 09, 2006

University High Library

ATTENDANCE: Dr. Robert Dean, Judi Doubet, Eric Ruud, Lois Morrow, Cathy Heissler, Marsha Truty, Michelle Hardman, Mike Troll

The Meeting was called to order by Dr. Robert Dean at 7:00.

**INTRODUCTIONS &
ACKNOWLEDGEMENT
OF VISITORS:**

Meeting attendees introduced themselves. Janeice Ives, U-high science teacher, was introduced. She will be highlighting her early experiences with a laptop classroom.

READING OF & CALL FOR APPROVAL OR AMENDMENT OF MINUTES OF PRIOR REGULAR MTG:

This is the first meeting for the 2006-2007 school year. No past minutes were presented.

INTRODUCTION OF LAPTOP CLASSROOM:

Janeice gave a very informative presentation on the daily routine in her classroom and how laptops are being used to support instruction. It was very evident through Janeice's presentation that teachers involved in the pilot program are committed to extending their own learning and finding the best ways to use the laptops. A survey will be completed with results available in November to evaluate the program during its early stages.

CAC OVERVIEW:

Dr. Dean discussed the general goals of the Citizens Advisory Committee and asked each member to review the By-laws.

Dr. Dean presented the ISU/Metcalf video "What Ties Us Together." The video was developed to clearly demonstrate the pivotal teacher education role of the lab schools. The video also highlights Metcalf's rich history that coincides with the founding of Illinois State University. The video will be shown at Metcalf's October PTO meeting.

REVIEW OF COMMITTEES:

Legislative Forum: The group discussed the importance of working with our state legislators to stay on top of educational issues that potentially impact the Lab schools. The group will invite a representative from our area to speak at a future meeting.

Those Who Excel: Discussed last year's success – Roberta Maubach, third grade teacher at Metcalf, was a finalist for the teacher of the year award. Nomination forms are available in the U-high and Metcalf Offices.

Nominations must be postmarked by May 1, 2006. For more information go to www.isbe.net/those_who_excel.htm

Fundraising: Stroud Auditorium is continues to be the major focus at this time.

REPORT FROM ADMINISTRATIVE REPRESENTATIVE:

Faculty Updates: Discussed new faculty at the two lab schools.

U-High Library Renovation: The renovation of the U-High library is nearing completion. Painting, computer installation, general remodeling and design of two new spaces – the conference space and study room are complete. Furniture is expected soon.

150th Celebration: Illinois State University will be celebrating its 150th Anniversary beginning in February 2007, which means the Laboratory Schools will also be celebrating their 150th birthday. More information will be available soon.

The ISU Website (www.ilstu.edu/home/anniversary/#guide) outlines some of the activities planned for the University.

Meeting Dates: The Next scheduled meeting is November 14, 2006.

Adjournment: The Meeting was adjourned by Dr. Dean.