

University High School
PASS/FAIL REQUEST

Procedures and Regulations:

1. The Pass/Fail option is available to sophomores, juniors, and seniors.
2. It may be used for a maximum of three credits toward graduation requirements.
3. It may be used for a maximum of one credit per school year.
4. For the purposes of NCAA eligibility, pass/fail grades are assigned a grade of "D" by the NCAA.
5. The Pass/Fail option must be selected within the first 10 days of the requested semester
6. Students may elect to return to a letter grade at any time during the first four weeks of a semester. No changes to this option are permitted following the midterm of the first quarter of a semester.
7. In choosing this option, either a grade of "P" or a grade of "F" will be recorded on the student's transcript. A passing grade will not be included in the computation of GPA, however a failing grade will be included.
8. Please note that the recording of "P" or "F" is only completed at the end of the semester, therefore letter grades earned during the first quarter of a semester will be recorded on the student's report card.

Date: _____

Student: _____

Grade: 10 11 12

Student Email: _____

Phone: _____

Course Information:

Semester			Course Code	Course Title
Fall	Spring	Summer		

Approval Signatures:

Student: _____

Date: _____

Parent/Guardian: _____

Date: _____

Teacher: _____

Date: _____

Counselor: _____

Date: _____

Completed form must be returned to your counselor within the first 10 days of a semester.

Rescinding the Pass/Fail Option (must be completed by the end of the fourth week of the semester):

I choose to rescind the pass/fail option and receive a letter grade in the above listed course.

Student Initials: _____

Parent Initials: _____

Teacher Initials: _____