

MEMO TO: **Keystone Council**
Rodger Baldwin, John boyd, Linda DuBois, Lynda
Frankenberger, J.D. Hawkins, Vicki Jacobs, Jim Kinsella,
Kathy Oberhardt, Peggy Scott, Mike Sondgeroth, Bill
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FROM: **Don Hackmann**

DATE: **August 26, 1997**

SUBJECT: **Keystone Council Meeting**

A reminder that Keystone Council will meet Wednesday, August 27 (tomorrow) at 11:00 a.m. in the Conference Room. The agenda is listed below. Please note that our first item is the election of officers. If you cannot be present tomorrow but or interested (or not interested) in being elected an officer, please notify other Council members of your wishes.

Also, I had agreed to pay for lunch tomorrow, and I'm arranging to have gondolas and soda! (I know, that's what we had the last time. . .) Anyway, please notify Loretta by 3:30 today if you will NOT be at the meeting, so I don't pay for too many gondolas. See you tomorrow!

KEYSTONE COUNCIL

August 27, 1997

11:00 a.m.

AGENDA

1. Election of officers
2. Cheating Policy
3. Alternative Scheduling Task Force update
4. Service Learning Task Force update
5. Discussion of role/responsibilities of department coordinators
6. Assigning Keystone Council members to represent/communicate with individual faculty/staff members
7. Other items