

Keystone Minutes
02-05-04

Present: Peggy Scott, Barb Bills, Michael Sondgeroth, Dirk Smid, Dixie Lewis, Mike Virlee, Janeice Ives, Marc Feaster, Pat Arnold, Jerry Christensen, Gary O'Malley, Paul Baker and Dianne Ashby.

I. Informational Items

A. Subcommittee reports / minutes

1. CORE Expectations will make a presentation at today's faculty meeting, where they will introduce several new links on the U-High website.
2. Shared Governance subcommittees will report at the March meeting, where they will submit an organizational chart of groups and committees and submit a summary of existing policies.
3. Marc Feaster reports from Technology that several used State Farm laptops have been donated and Jim Kurz has distributed them where they can be of benefit to our students.
4. The summer school subcommittee is looking for a hiring policy that will satisfy the needs and wishes of the broadest number of faculty and the administration. They will report in March.
5. As always, building maintenance issues can be forwarded to Mike Virlee to be passed on through the proper channels.

B. Barb did not draft a letter to the faculty regarding the use of Edline. She will do so shortly.

C. No specific suggestions were received by Peggy regarding the next steps in leadership training. The importance of this training increases with shared governance, increasing use of subcommittees and a new principal coming in. Paul Baker observed that this is, in fact, a crucial time for faculty to be prepared to lead effectively. Joe Pacha will be contacted to advise and conduct further training.

II. Discussion Items

A. Principal Search

Dr. Dean requests that we select 3 faculty and 1 civil service member to the Principal Search Committee. After lengthy discussion, it was moved by Barb, seconded by Mike S, that each department will nominate one member for the ballot; 3 will be elected. This will be shared at today's faculty meeting.

B. Evaluation of mentors in clinical experiences

216 instructors, at the end of the fall semester, shared that their students want the opportunity to evaluate the work of the U-High mentors. Should this be a matter of policy? It was moved by Mike S, seconded by Pat, that the question be sent to the C&I subcommittee for further discussion, and that they submit a recommendation to Keystone.

C. The registration process was discussed briefly. 1st day returns were around 90%, good communication with students and parents took place, the process seemed professional, giving responsibility to students. It happened early in the semester, faculty were involved in student choices. Some students were observed making poor choices, such as going to on-line courses to avoid an instructor or time slot. It may be that parents need to be better informed regarding the A.P. invitations.

D. Tabled were the items on Department spending / travel and Parent/Teacher Conferences.

Meeting adjourned at 8:20 a.m.
Barb Bills, secretary