

Keystone Minutes  
12-04-03

Present: Peggy Scott, Barb Bills, Michael Sondgeroth, Dirk Smid, Dixie Lewis, Mike Virlee, Jim Kelly, Janeice Ives, Marc Feaster, Gary O'Malley and Paul Baker

I. Informational Items

- A. Leadership Training – This workshop is scheduled for Tues., Dec. 9<sup>th</sup>, 3-5 p.m.
- B. Subcommittee reports / minutes
  - 1. CORE Expectations – presenting today at the faculty meeting
  - 2. Shared Governance – 1 meeting has been held (minutes not yet published) and 2 subgroups have met. The subgroups will determine committees and policies that exist.
  - 3. Technology – A written plan has been received and will be discussed at the next meeting.
  - 4. Other – no reports from C&I, Summer school or Building maintenance.

II. Action Item – C&I proposal for Spring 216's

Lengthy discussion included the following:

- 1. This is a proposal for 1 semester only.
- 2. Several departments have commitments to methods students as well.
- 3. The 216 experience is to focus on pedagogy, not content.
- 4. Previous non-major 216 experiences were cited as both successful and not successful.

It was moved by Marc (seconded by Pat) that the proposal be accepted as written (attached). Motion carried.

III. Discussion Items

- A. Accreditation – Gary offered a draft of a policy concerning external accreditation. Following discussion, the Council accepted the recommendation of Gary and Mike Virlee that the Executive Director of the Illinois North Central Association be invited to the February Faculty meeting. Peggy will announce this at the faculty meeting today and will distribute the recommendations to faculty/staff.
- B. Gary reported that a survey has been conducted by parents concerned about the price of textbooks for U-High students. Council members will discuss with faculty how we can help reduce textbook costs. (Discussion item in January)
- C. Tabled – Use of Edline and School Calendar.

III. Other

Decisions regarding department spending and travel will be discussed at the January meeting.

Meeting adjourned at 7:50 a.m., Barb Bills, secretary

Att: Proposal for 216's

TO: Keystone Council

FR: Keystone C & I Subcommittee

RE: Proposal

Due to the anticipated rise in enrollment in C&I 216, the Keystone C&I subcommittee proposes that 216 students be divided evenly among all U-High faculty for the Spring 2004 semester. Student majors will be the first consideration when making assignments. Student academic strengths, areas of interest outside the major, and faculty recommendations will be considered when assigning the overflow.