

Keystone Special Meeting Minutes
May 28, 2004

Attendance: Peggy Scott, Diane Walker, Janice Ives, Mike Sondgeroth, Dirk Smid, Barb Bills, Jerry Christensen, Gary O'Malley, Paul Baker, Curt Christenson, Karen Potter, Paul Baker, Jim Allen, Pat Arnold

Meetings Agenda:

Old Business

A. Summary of Keystone Achievements for 2003-2004

New Business

- B. Select date for summer goal setting meeting
- C. Set Date for planning retreat with new principal
- D. Determine schedule for regular meetings 2004 -2005
- E. Election of Officers

OLD BUSINESS

A. Summary of Keystone Achievements for 2003-2004

Peggy Scott proposed the following list for Keystone achievements for 2003-2004:

1. Revision of Keystone bylaws
2. Established several ad hoc and standing Keystone sub committees including:
 - summer school committee
 - principal search committee
 - core expectations committee
 - parent teacher conferences committee
 - technology committee
3. Established leadership training for faculty
4. Established an external review for Keystone committee policy
5. Established expectations for Keystone membership
6. Piloted C&I 216 program
7. Encouraged faculty to use Edline
8. Established expectations for cooperating teachers
9. Adopted recommendations for shared governance
10. Held elections for principal search committee and Keystone committee

Paul baker commented that Adopted recommendations for shared governance (9) were only in the first phase and that much of the work of the Keystone committee in the coming year would be to determine which committees were truly necessary and productive.

In addition the following were issues the committee began working on during the year but had yet to find resolution for:

1. Equity in faculty hiring and salary (and overloads)
2. Textbooks

NEW BUSINESS

B. Select date for summer goal setting meeting

The first summer meeting for Keystone will be on June 25 at 1:00 until 3:00 at Peggy Scott's house.

C. Set Date for planning retreat with new principal

Paul Baker suggested that the summer full day retreat should be rethought, as the original intention of this second meeting would be for new principal training, and training would not be necessary due to the fact that Jerry Christensen would not need this training. He suggested setting up a smaller second summer meeting, however, since there will likely be other committee business to attend to.

A tentative morning meeting was set for July 17th

D. Determine schedule for regular meetings 2004 -2005

The committee decided that meetings for the 2004-2005 school year will be on the last Wednesday of every month at 11:00 am.

E. Election of Officers

Before the elections Paul Baker suggested that the committee begin to think about the executive Keystone Committee members as the long term memory of the organization, so that the assistant chair should be considered "in preparation" as a future chair of the committee.

The following officers were elected for the 2004-2005 school year:

Chair: Peggy Scott

Assistant Chair: Diane Walker

Secretary: Brian Conant

The chair recognized departing members Gary O'Malley, Mike Virlee, Pat Arnold, Sondgeroth, and Dirk Smid for their service to the committee

The meeting was adjourned after elections

Submitted to Keystone Chair

-- Brian Conant

May 28th 2004