

School Development Committee
Meeting Minutes: 10/25/04

Present: Jerry Christenson, Bob Fitzgerald, Brian Conant, Kathy Clesson, Mike Troll, Brad Dearing, and Cory Culbertson

The meeting began at 2:05 with introduction of members.

Mike Troll accepted the duties of recorder.

The committee read the description provided it by Keystone.

A discussion ensued regarding what the role of the committee would be.

The committee agreed that there are three areas that fall under its mission: 1)Curriculum
2)Instruction/Assessment 3)School Improvement

The committee came to a consensus that the work of the committee would take more than a year; Brian Conant agreed to relay this information to Keystone and petition that committee positions last until members wish to withdraw from the committee.

The committee agreed that before instruction/assessment and the creation of a school improvement plan can be begun, we first must address the issue of curriculum.

It was informally agreed upon that this year would be dedicated to the inventorying of our departmental curricula and proposing reforms.

Questions emerged about where to begin this review. Kathy Clesson informed the committee that this work had been done before by a Keystone Steering Committee and that we should look there to begin. Bob Fitzgerald stated that there are multiple different avenues we can take during this review, internal inventory being only one. A list of questions regarding curriculum had been compiled by Bob Fitzgerald and Brian Conant. This list will be sent to each of the committee members to review and get feed back from at the next meeting.

Jerry Christenson informed the committee that he felt its duties were extremely important to University High School and that he and the administration would support us in any way needed.

Kathy Clesson proposed that between now and the next meeting, each committee member discuss with their respective department chairs any curriculum guide or scope and sequence that might be available. Committee members are to come to the next meeting with this information.

Mike Troll suggested that committee members create a mind-map between and the next meeting with curriculum and the center and any ideas surrounding it.

The next meeting was set for November 8th at 2:00. (note: this has since been changed to November 15th at 2:00)

The committee adjourned at 3:05.