

9/23/05

To: Keystone Council Members

From: Diane

Please review the attached proposal in preparation for discussion and action at Monday's meeting. Thanks!

Diane

Dear Parent/Teacher relations committee,

Here is a copy of last year's parent/teacher conference proposal for spring semester. Please review for Wednesday's meeting.

Thanks,

Leste

Draft

Dear Parents,

This year in lieu of having scheduled Parent/teacher conferences in the spring, we would like to try something different. We have planned an evening for parents to visit with their students' teachers, ask questions and learn more about what is happening in the classes at University High School. We hope that you will plan on joining us for our (Spring Showcase, Spring Open House, or Parents' Night) on (date) at (time) to share in the activities that we have planned for you. The evening will begin with a cookout from 5:30 – 6:30 sponsored by the Boosters. At 6:00, the teachers within each department will be together in the designated area to talk to parents in an open format and share information about the curriculum and what is happening in the classroom. If you feel the need to speak with a particular teacher privately, you should make arrangements with that teacher for a scheduled conference. Please plan on joining us for a great evening with parents and teachers sharing in all the great things that are happening at University High School.

example

ing Conferences – New Format

encourage parent contact in the spring, without scheduled P/T conferences, we could an open format, informal open house. The evening would begin with a cookout. Hopefully the Boosters Club would be willing to sponsor this event. The focus for the evening would be on departments. Teachers within the department would design how they wish to showcase their department or individual classes for the parents that evening. Suggestions for the evening might include: 1) preview upcoming work 2) showcase or play class projects 3) open format for parents questions, etc.

me frame:

chedule E (time for teachers to prepare)

ookout 5:30 – 6:30

Open Format 6:00-8:00

uggestions:

eed to publicize (send letter home).

range for this evening to be held after 3rd quarter grades have arrived home.

ncourage on-line grades.

ave departments decide what area (classroom) they could best use for the evening and range for the focus of the parent contact for that evening.