

March 27, 2007

Keystone Council Meeting

11:00 - (Schedule B - 11:40)

In attendance: Shyla Anderson, Marc Feaster, Brad Dearing, Diane Walker, Dirk Smid, Steve Wilder, Brian Conant, Andrea Markert, Jim Potter

Reading/Approval of Minutes – Brian made a motion to approve “the best minutes ever”. Andrea seconded it. No one was opposed. The minutes were accepted.

Committee Reports

Personnel – Andrea reported that the personnel committee will be meeting to discuss items that came up during the faculty forum. We plan to discuss the possibility of holding “workshops” for writing the Professional Development Plans to give faculty members more guidance in the process. The committee will also be discussing the observation issue that came up in the faculty forum.

Student Conduct – Steve said that the Internet policy enactment has been going well. The Vision software implementation has gone well. We are attempting to block MySpace, but the number of proxies that students are using is considerable (Jim Kurz told Steve it was around 1500 proxies a couple of weeks ago). There are some exceptions since some teachers (for example, the English Department) that use MySpace in class. If training is needed for the Vision software, you should contact Jim Kurz and set up one-on-one training. Vision software will be included in the laptop training this summer.

School Development – NO REPORT. Bob Fitzgerald said that they still plan to have the “knowledge and characteristics of U- High student” draft by end of year. Bob has resigned as chair to that committee for the next school year.

Shared Governance – Dirk said that there were five goals for the school year, and four have been met so far this year. They have approved the Essential School Structure document. They still need to work on the archives and must complete their yearly report.

Clinical Experiences - Report attached. Gary O’Malley will be at the next meeting to discuss students that are in a new course that is a combination of 214 and 216. It is unclear to the faculty what the expectations are for these new students, especially regarding the literacy. Gary will attend the meeting to help with that. Brad asked if all C&I teachers are using TSAFs, and Diane said that they should be. If they are not, Diane or Kathy need to be notified. Dirk asked if this new course is a new direction. Diane thinks that it is a pilot and one option. She is unsure how it will continue.

Parent/School Relations – NO REPORT.

Informational Items

Election Update – See attached. Brad and Shyla's terms are up. They can run again since they just completed one term and they can serve two terms. Diane just completed two terms. Faculty entering their third year and all faculty members are encouraged to run.

Scheduling process – Steve talked with Jerry Parsons and he is working out the last bit of the master schedule. There are still issues with foreign language and science. He is hopeful that the master schedule will be completed in the next day or two and he can begin working on conflicts. He intends to meet with students once the conflicts are worked out. No changes have been made since Keith was here. Jerry feels confident that most of the board is accurate since department chairs and teachers have come in and made comments.

Summer School – Andrea reported that teachers will be getting letters later this week regarding which classes will be offered, dates of summer school, times taught, etc. It will be a five week program from June 11th until July 13th. There will be approximately 36 summer school C&I students.

Internship Program - There were 3 math candidates, 1 English candidate and 2 science internship candidates. We are waiting for Jeff to get back from his conference to make final decisions. Andrea expressed concern that the pool of candidates was so small and thinks that the internship program needs to be promoted. Diane and Steve think that the issue is that the program is new. Steve stated that the candidates are all at different places in their educational coursework and that is trying to be streamlined as the program developed. Other programs were started at Peoria Woodruff and NCHS at the same time as our program. Diane pointed out that the U-High program is more extensive with induction and professional development. The interns will be speaking at our April faculty meeting.

Discussion Items

Dates for Yearly Reports – The established dates need to be discussed and revised. Dirk said the Shared Governance would like input from the different committees on when they would like their yearly reports to be due. Dirk reminded every one that this report is not a school year report, but instead is a Yearly Report. The report should be a one-page document that summarizes the completion of goals, the proposed goals for the following year and lists the current members of the committee.

April Faculty/Staff Survey – We need to survey the faculty over the efficacy of Keystone. This survey is in the bylaws. Diane will put questions together and send them out via email. If anyone on Keystone has any questions, please send them to Diane. If necessary, Diane can have a draft in the April meeting.

Dirk moved to adjourn the meeting. Dirk seconded it.

The meeting was adjourned at 12:23 pm.