

The School Development Committee met on January 8, 2008 at 3:20 pm in the library Conference Room.

In attendance: Brian Conant, Steve Wilder, Kathy Clessen and Andrea Markert

Policy Development Areas:

- 1.) Review and revise "Essential Qualities of a U-high Graduate" document that was approved in May 2007.

We discussed the need for input from stakeholders besides faculty members and the committee. We decided we needed to add input from members of the alumni association, students and parents. Brian is going to provide the wording for an online survey in which we will ask for the top three characteristics that would exemplify a U-High graduate. We will later form a small committee of those that respond to the online survey. We will contact the alumni association, students and Parent Network so that everyone is aware of the online survey.

- 2.) Implement a continuous review process of curricula, assessment and evaluation to ensure student needs are being met.

We have collected information from departments through a survey, but we are missing information from a couple of departments. We discussed what is already available in Skyward and the possibility of portfolios. We have several questions that we will discuss next meeting AFTER we have all survey results from the departments. Andrea will collect the missing survey data and compile it for the next meeting.

- 3.) Research and consider grade level intervention process.
No work has been done on this yet.

- 4.) Develop system for access and use of student achievement data to improve teaching and learning.
We must first complete #2.

- 5.) Other. Diane Walker asked that we look at the way new courses are proposed at U-High. She suggested that an outline of the course be turned in with new course proposals. Andrea will gather information as to the current procedure and we will discuss this idea at our next meeting.

The meeting adjourned at 4:15 pm.

The next meeting will be February 19 at 3:20 pm in the Library Conference Room.