

University High School Keystone Council Meeting

July 15, 2008

12:00 pm, Library Conference Room

In attendance: Brian Conant, Shyla Anderson, Jeff Hill, Mike Sondgeroth, Andrea Markert, Janeice Ives, Dixie Lewis, Jim Potter, Andy Davis, Kim Rojas

Approval of May Minutes: Dixie Lewis motioned to approve the minutes. Jim Potter seconded.

Informational Items:

Keystone Forum / Survey Results:

Council reviewed Keystone faculty form/survey results for year 2007-2008. Brian Conant noted one concern from the survey results that indicate a need to improve our means of communication with the faculty. Also, based on a comment from the survey results, the council discussed the importance of serving on committees to meet core expectations. Jeff Hill noted that participation in subcommittees could always be better and we should continue to look for ways to involve faculty and recruit new members.

Further discussion was held on ways to improve two-way communication between Keystone and faculty. Committee discussed manners to better utilize the ListServ and online feedback form to develop communication.

Results of the 2007-2008 faculty survey will be posted on website and sent through the ListServ.

Per Brian Conant, further research should be conducted towards the possibility of obtaining a sophomore level student assistance program, such as the Freshman Program.

Council discussed moving the date of spring parent/teacher conferences in response to suggestions made in the faculty survey. Jeff Hill noted that moving the spring conferences from March to early February may be a possibility. Brian Conant will contact Diane Walker to look further into the date change.

Keystone Council Fall Meetings:

Keystone meetings are tentatively scheduled to be held at 1:00pm on the first Wednesday of the month for the 2008-2009 school year.

Faculty Induction:

Discussion was held concerning non-tenured faculty induction and the need for differentiation to fit unique characteristics of teachers entering our faculty. Jeff Hill offered to contact committee chairs concerning the new faculty members who should be encouraged to serve on subcommittees due to their strengths and interests.

Shared Governance Subcommittee

Brian Conant appointed Janeice Ives as the new chair of the Shared Governance subcommittee effective immediately.

Additional Items: The 2007-2008 Keystone Council minutes will be added to the archives.

Move to Adjourn: Jim Potter made a motion to adjourn. Mike Sondgeroth seconded.

The next Keystone meeting: September 3rd at 1:00pm in the Library Conference Room

Submitted by:

Kimberly Rojas
Keystone Council Secretary